Sub-metering application

Development Services

Our Guide on Sub-metering arrangements provides further information and can be found at:

watercorporation.com.au/home/builders-and-developers/building/new-water-services/water-supply-services

Water Corporation office use only			
Account Number:			
File number:			
BuilderNet ID:			
Your details			
Company name:		**Contact name:**	
Address:			
Phone/mobile:			
Email address:			
Owners details			
Owners name:			
Address:			
Phone/mobile:			
Property details			
Lot number(s):		**House number(s):**	
Number of floors:			
Street name:		**Suburb:**	
Property description:			
Number of units:		**Unit numbers where meters are to be installed**	
Building completion date (Supply & install only):			
Water Corporation to supply and install Sub-meters? *Complete the questions on the following page*		**Yes** ☐	**No** ☐
Water Corporation to replace existing private Sub-meters? *(For pre-existing developments only). Complete the questions on the following page*		**Yes** ☐	**No** ☐

Prior to submitting your application, please complete the attached checklist.
For Sub-meter layout requirements please refer to the Sub-meter arrangement diagram.

Conditions

I acknowledge that if the Sub-meter is unable to be installed at the first attempt, a new application shall be submitted which will incur the appropriate fees.

I have read and acknowledge and agree that the approval of this application and provision of a service will be subject to the Standard terms and conditions.

Print Name: _____ Signature: _____

Date: ____/____/____

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	Please complete all questions and attach evidence where required	YES	NO
1	**Is the property strata titled?** *If the property is for commercial units they must be strata titled.*	☐	☐
2	**Is this development a newly created Stata scheme?** *If yes, please skip question 3. If no, please answer the below question.*	☐	☐
3	**Is the Building completed?** *Only apply for the Sub-meter when the building is completed.*	☐	☐
4	**Are all Sub-meters located at ground floor level?** *We are unable to replace Sub-meters that aren't located at ground floor level.*	☐	☐
5	**Are the Sub-meters 150mm above finished ground level?** *If no, Customer to rectify. Sub-meters must be a minimum of 100mm and a maximum of 150mm above finished ground level (see Sub-meter arrangement diagram).*	☐	☐
6	**Are any Sub-meters below finished ground level and NOT in Water Corporation approved meter box?** *If yes, you will need to house the Sub-meter in a Water Corporation approved meter box.*	☐	☐
7	**Is there a gap of 300mm between internal pipework?** *If not customer to rectify. A gap of approximately 300mm is required to accommodate the Sub-meter and two 80mm tails.*	☐	☐
8	**Is Earthing wire attached to the meter assembly?** *If yes, Customer has to arrange for a qualified electrician to rectify.*	☐	☐
9	**Are any Sub-meters positioned behind locked gates or fence?** *If yes, please complete the below question. Please note sub-meters cannot be located at the rear of properties where access through property is required.*	☐	☐
10	**If any Sub-meters are positioned behind locked gates or fence, has a WAS Lock been fitted and allows 24 hours access to sub meters?** *If no, Customer to fit a WAS Lock.*	☐	☐
11	**Is the vertical pipework connecting the Sub-meter encased with brick paving or hard standing?** *If yes, Customer to rectify.*	☐	☐
12	**Are there any hazards or obstructions around any Sub-meters e.g. bushes, trees, retaining walls etc.** *If yes please ensure that this has been rectified and there is 300mm clearance all round. (See Sub-meter arrangement diagram).*	☐	☐
13	**Is the vertical pipework the correct material, e.g. fittings to be copper, brass or stainless steel.** *If not then Customer to replace. Please refer to Sub-meter arrangement diagram)*	☐	☐
14	**A plan is attached indicating each unit and location of the Sub-meter.** *Failure to provide this information will result in your application being returned without being processed.*	☐	☐
15	**Evidence of the pipework required to connect the Sub-meter is attached.** *Please attach a photo to demonstrate the pipework is in place and ready for the Sub-meter to be installed. Failure to provide this information will result in your application being returned without being processed.*	☐	☐

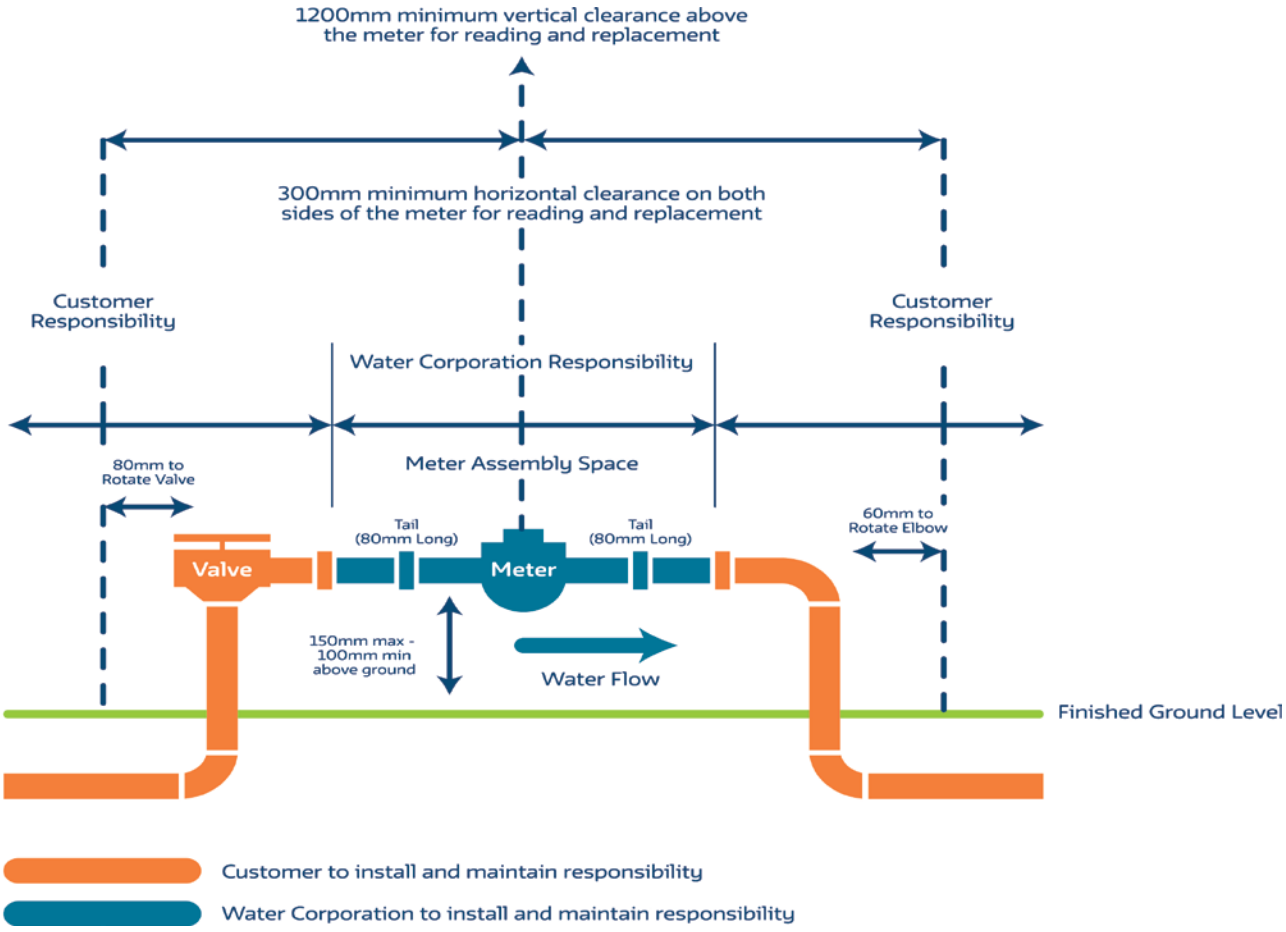
For enquiries about completing this application, email us at Building.Services@watercorporation.com.au or call **13 13 95**

Sub-metering application

Development Services

Sub-meter arrangement diagram

The below diagram shows the internal plumbing arrangement that is required to be in place in order for the Corporation to install the Sub-meter and tails.



NOTE:

- The Corporation is only responsible for the tails and meter.
- As a safety requirement, bridging cable (earthing strap) must be able to be attached onto the vertical copper pipe on both ends of the meter assembly.
- No branch or fittings are to be connected within one metre (1,000mm) from valve.
- Vertical pipework needs to be spaced to fit a standard meter and two 80mm long tails.
- Vertical pipework is not to be set in concrete, brick paving, bitumen etc, as some flexibility in the pipework is required for meter replacement.
- Water Corporation personnel must have access to meter assembly at all times.
- PVC and/or MDPE (plastic) fittings or pipe, if used, must be at least 225mm below ground level.

The clearances shown are required to facilitate meter reading and/or replacement when required. This is a requirement under *Water Services Regulations 2013*.

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Installing meters below ground level in a box

Only one meter box and two covers have been approved by Water Corporation. The covers are **not compliant** if they are installed without the approved meter box. Details of these approved products and suppliers are:

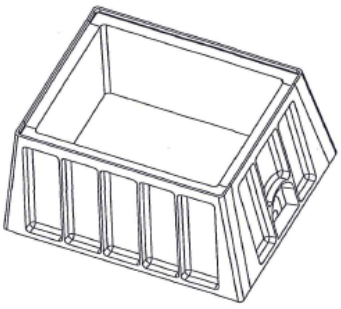
- METER BOX - Meter Box MMR 21099, Water Meter/Valve Service Chamber, GRP Plastic Underbox
- METER BOX COVER OPTION 1 - MMR 22230 Plastic Meter Box Cover

SUPPLIER - Stockbrands Co Pty Ltd, 53 Edward St, Osborne Park, WA 6017

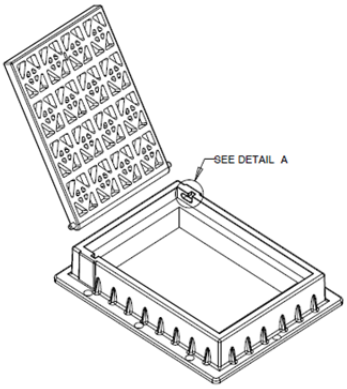
- METER BOX COVER OPTION 2 - MMR 2024 Cast Iron Hinged Meter Box Cover

SUPPLIER - Galvin Engineering Pty Ltd 410 Victoria Rd, Malaga, WA 6090

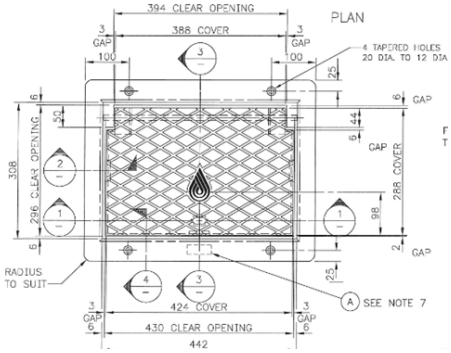
MMR 21099



MMR 22230



MMR 2024



To see more detail regarding meter boxes and covers - including dimensions - please refer to our Standard Meter Box Information Sheet or visit our website: watercorporation.com.au/home/builders-and-developers/building/new-water-services/meter-box-installation

Submit your request via the one of the following methods:

Online: Go to www.watercorporation.com.au/buildernet

By Email: building.services@watercorporation.com.au

By Post: Water Corporation Building Services, PO Box 100 Leederville, WA 6902

END OF INCORPORTAED ANNEXURE I